



Hidden Lake RV Resort  
Est. 2007

# Hidden Lake RV Resort

## HANG TAG, MAILBOX KEY AND RESORT KEY AGREEMENT

### Purpose

This policy outlines the use, management, and acknowledgment of key fobs, hang tags, and mailbox keys issued to guests at Hidden Lake Resort L.P. It ensures guests understand their responsibilities and the consequences associated with the loss or misuse of these items.

### Key Issuance and Use

1. **Hang Tags:**
  - a. Guests will receive one hang tag per applicable vehicle, up to a total of two hang tags.
  - b. Hang tags must be displayed on the vehicle's rearview mirror or dashboard whenever the vehicle is on the premises.
  - c. Hang tags are used to identify authorized vehicles and facilitate vehicle management within the resort.
2. **Key Fobs:**
  - a. Guests will receive two key fobs which provide access to various facilities within the resort, including the pool area, laundry room, mail room, and front gate.
  - b. Key fobs must be used responsibly and are not to be altered or tampered with in any manner.
3. **Mailbox Keys:**
  - a. Each guest will receive one mailbox key for the duration of their stay, providing access to their assigned mailbox in the mailroom.

### Loss of Items and Replacement Fees

- In the event of a loss, the guest will incur a replacement fee of \$25 for each lost item, whether it be a hang tag, key fob, or mailbox key.
- It is the guest's responsibility to promptly report the loss of any item to the resort management and arrange for its replacement.

### Acknowledgement of Receipt

By signing this form, I, the undersigned, acknowledge the receipt of the following items from Hidden Lake Resort L.P. I understand that these items are entrusted to me for the duration of my stay and that I am responsible for their safekeeping and proper use. I agree to abide by the use policy outlined above as well as the Mailroom Use Policy and I understand that Hidden Lake Resort L.P. has the right to change this policy at any point in time and it is my responsibility to maintain a full understanding of this policy. Furthermore, I accept the replacement fee of \$25 per item in the event of loss. I understand that these fees are necessary to cover the costs associated with replacing these security and access devices.

Guest - Print Name: \_\_\_\_\_

Guest - Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Hang Tag(s) Received \_\_\_\_\_

Key Fob(s) Received \_\_\_\_\_

Mailbox Key(s) Received \_\_\_\_\_